

# **Ukrainian Cultural Center Toloka**

## **Toloka Board Meeting**

**October 22, 2025, at 6:00 pm, Bellevue, WA (via Zoom)**

**Present:** Oksana Krivizuk, Olena Bedenko, Olga Okhapkina, Maryna Sivachenko

**Absent:** Viktoriia Nikitiuk, Valeriy Goloborodko

### **AGENDA**

1. Call to order and roll call
2. Approval of previous meeting minutes
3. Conflict of Interest Policy approval and gathering signatures for 25-26 fiscal year
4. Creation of the Advisory Board and the Chair of the Advisory Board
5. Financial report of 2025
6. Community service pilot with Meest Express
7. Grants updates
8. The KoliadaFest preparation 2025
9. Other
10. Next meeting

### **NOTES**

#### **1. Call to order and roll call**

Quorum is present.

O. Kriviziuk proposed to remove the question of the Financial report of 2025 because Y. Tsypino is still working on it, as this report to the IRS is complex and requires more time for preparation. The report will be presented later, by Nov 15.

**Decision:** unanimously

#### **2. Approval of previous meeting minutes**

The Minutes for the Meeting of July 9th, 2025, were reviewed and approved.

**Decision:** unanimously

### **3. Conflict of Interest Policy approval and gathering signatures for 25-26 fiscal year**

O. Kriviziuk presented the Conflict of Interest Policy for approval and emphasized the importance of signing it for the 2025–2026 fiscal year. She also clarified which Board members might need to disclose any hourly compensation they receive for their work with Toloka to ensure transparency and accountability.

O. Bedenko explained the terms of the Conflict of Interest Policy.

**Decision:** unanimously

### **4. Creation of the Advisory Board and the Chair of the Advisory Board**

O. Kriviziuk explained the importance of creating an Advisory Committee that should include representatives of projects that do not frequently rent Toloka’s premises or otherwise do not collaborate with Toloka regularly, but whose projects are important and whose opinions and influence on community development are significant. Toloka should remain open to such projects in order to strengthen cooperation for the benefit of the community. The Advisory Board should be included in the bylaws.

M. Sivachenko raised a question on creating firm rules on scheduling and language policy.

O. Kriviziuk proposed Natalia Khvaliun as an interim head of the Advisory Board till the new voting period in June 2026.

O. Bedenko proposed to double-check the bylaws and send the proposed changes for additional voting for approval.

**Decision:** unanimously for N. Khvaliun

### **5. Community service pilot with Meest Express**

O. Kriviziuk explained the results of the negotiation with the Meest Express. As it is unclear whether the location of the postal service in Toloka will be on demand, the project could be a pilot for 6 months, with the days of service on Wednesday and Saturday.

**Decision:** unanimously

### **6. Grants updates**

All are welcome to help search for grants. Toloka applied for a few grants and is still waiting for a decision. The new project podcast starts on October 23rd.

### **7. The KoliadaFest preparation 2025**

The preparation is starting.

### **8. Next meeting**

Scheduled for January 2026. O. Bedenko will notify all members of the exact date.