

Ukrainian Cultural Center Toloka

Toloka Board Meeting

July 9th, 2025, at 7:00 pm, Bellevue, WA (via Zoom)

Present: Oksana Krivizuk (head of the meeting), Olena Bedenko (Secretary of the meeting), Viktoriia Nikitiuk, Olga Okhapkina, Tamara Cyhan Cunitz

Absent: Valeriy Goloborodko, Maryna Sivachenko

Invitees: Yuliia Tsypino, Nataliia Khvaliun

AGENDA

1. Call to order and roll call
2. Approval of previous meeting minutes
3. Annual financial report of 2024-25 and proposed budget for 2025-26
4. Chief Executive Officer, vote
5. Changes to Board for 2025-26 based on the financial report 2024-25
6. Proposed Board Meeting Schedule for 2025-26
7. Report from the Working Group to establish the mission and the strategy of Toloka's development
8. Appearance of Toloka and Vyriy on the official page of Diaspora's organizations of the Ministry of Foreign Affairs of Ukraine
9. New space preparation for the Toloka 2.0 grand opening and moving process
10. Grants updates
11. Next meeting

NOTES

1. Call to order and roll call

Quorum is present. O. Kriviziuk asked to add to the vote for the Chief Executive Officer for 2025-26. The agenda is approved with an addition.

Decision: unanimously

2. Approval of previous meeting minutes

The Minutes for the Meeting of April 10th, 2025, were reviewed and approved.

Decision: unanimously

3. Annual financial report of 2024-25 and proposed budget for 2025-26, invited Yuliia Tsipino

- a. Y. Tsipino represented the **annual financial situation**.

Decision: *Information without a vote*

- b. O. Kriviziuk represented a **proposed annual budget** with an estimate of expenses and sources to raise money.

Decision: unanimously

4. Chief Executive Officer, vote

O. Kriviziuk offered to change the CEO of Toloka for 2025-26. O. Kriviziuk proposed V. Nikitiuk for the CEO position.

Decision: unanimously

5. Changes to Board for 2025-26 based on the financial report 2024-25

O. Kriviziuk delivered information that the Nashi, NGO, didn't meet the criteria for the Board members.

Velyka Rodyna, NGO, and the Tanya Zayka Humanitarian projects, K. Masiuk, and the Toloka's library project met the criteria to join the Board. For 2025-26, Toloka's library project (M. Sivachenko) joins the Board; other projects took a rest for 2025-26 with active collaboration.

Decision: unanimously

6. Proposed Board Meeting Schedule for 2025-26

No one proposed changes.

Regular Meetings

1. October 22nd, 2025, at 6:30 PM via Zoom
2. January 14th, 2026, at 6:30 PM via Zoom
3. April 1st, 2026, at 6:30 PM via Zoom

Annual Meeting

July 8, 2026, at 6:30 PM via Zoom

Decision: unanimously

7. Report from the Working Group to establish the mission and the strategy of Toloka's development

invite N. Hvaliun

N. Khvaliun was the chairperson of the Working Group, which brainstormed the mission and goals of Toloka.

Decision: unanimously

8. Appearance of Toloka and Vyriy on the official page of Diaspora's organizations of the Ministry of Foreign Affairs of Ukraine

O. Bedenko represented information about the appearance of Toloka and Vyriy on the website

Decision: *Information without a vote*

9. New space preparation for the Toloka 2.0 grand opening and moving process

V. Nikitiuk reported news about the readiness of the new space for launch. Toloka needs more volunteers for the space upgrade (flooring, painting, etc.)

Decision: *Information without a vote*

10. Grants updates

Green Week Fest on June 8th: Toloka rented the Newcastle Beach Park for the full day. The team is working

Decision: *Information without a vote*

11. Next Meeting

October 22th, 2025

Decision: *Information without a vote*

Ukrainian Cultural Center Toloka

Supplemental Resolution of the Board of Toloka

August 1st, 2025, Bellevue, WA (online)

Present: Oksana Krivizuk, Olena Bedenko, Viktoriia Nikitiuk, Olga Okhapkina, Valeriy Goloborodko, Maryna Sivachenko

AGENDA

- 1) To authorize Viktoriia Nikitiuk to sign official documents, including those related to the organization's checking account.

WHEREAS, at a duly convened meeting of the Board of Directors held on **July 9th, 2025**, the Board discussed the authorization of an additional signer for official organizational documents and banking purposes; and

WHEREAS, due to an oversight, a formal vote was not taken on this matter during the meeting;

NOW, THEREFORE, BE IT RESOLVED, that on **August 1st, 2025**, the Board of Directors of Ukrainian Cultural Center Toloka of Washington State, acting in accordance with its bylaws and the applicable provisions of the Washington Nonprofit Corporation Act (RCW 24.03A), adopted the following resolution by majority vote conducted via official Fb messenger's group:

RESOLVED, that the Board of Directors hereby authorizes **Viktoriia Nikitiuk** to act on behalf of Ukrainian Cultural Center Toloka of Washington State as an official representative for the purpose of signing organizational documents, including but not limited to agreements, grant paperwork, and primary checking account documents.

FURTHER RESOLVED, that this Supplemental Resolution shall be attached to and made a permanent part of the official minutes of the meeting held on **July 9th, 2025**.

CERTIFICATION

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the Supplemental Resolution adopted by the Board of Directors of Ukrainian Cultural Center Toloka of Washington State on **August 1st, 2025**.

Olena Bedenko-Zvarydchuk

Secretary of the Board

Ukrainian Cultural Center Toloka of Washington State

Date: August 1st, 2025